

**TABLE: SURVEY OF STATE BAR & ABA RESOURCES FOR SOLOS AND SMALL LAW FIRMS**

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<u>State Bar</u>	<u>Solo/Small Firm Sections and Listserves</u>	<u>Ethics Resource</u>	<u>LPM Resources</u>	<u>Unique Features for Solos</u>
<p><b>*Alabama</b>  <a href="http://www.alabar.org">http://www.alabar.org</a></p> <p>Rating: Excellent.</p> <p>Alabama bar s website is an excellent resource for ANY solo or small firm lawyer.</p>	<p>No solo section, but Birmingham Bar  <a href="http://www.birminghambar.org">http://www.birminghambar.org</a>  offering seminars, a listserv, and a newsletter. It also offers legal research links to some articles, and state/11th Cir. opinions.</p>	<p><u>Ethics Opinions from the Bars OGC are available from the side menu bar [ ] on the website.</u></p>	<p>Bar has Law Office Management Assistance Program established to help solos and small firms with nuts and bolts of practice. (Access [ ] by clicking on Members and then LOMAP on side bar. [ ] LOMAP maintains a library of resources at its offices; also, on-line newsletter (which mostly recycles from ABA and other publications) and other useful practice tools.</p>	<p>LOMAP has a treasure trove of on-line resources in PDF format, such as Client Keeper (w/ith sample intake forms and letters), Checklists and Trust Account manuals. Although some materials are state specific, this is an excellent resource for small firm lawyers in any bar. Materials can be accessed from Articles and Manuals section at LOMAP (a menu item under Members on home page)</p>
<p><b>Alaska</b>  <a href="http://www.alaskabar.org/">http://www.alaskabar.org/</a></p> <p>Rating: Average</p> <p>Free limited Westlaw provides a valuable benefit for Alaska bar members but website is average.</p>	<p>None.</p>	<p>Rules of Conduct and Ethics opinions from upper menu bar. Offers articles and ethics hotline for attorneys.</p>	<p>No</p>	<p>Limited free access to <a href="#">Westlaw for AK bar members.</a></p>

State Bar	Solo/Small Firm Sections and Listserves	Ethics Resource	LPM Resources	Unique Features for Solos
<p><b>Arizona</b>  <a href="http://www.azbar.org">http://www.azbar.org</a></p> <p>Rating: Above Average.</p> <p>Clearly, the Arizona Bar cares about helping lawyers, including small firms provide better service as evidenced by its extensive LOMAP programs (which are free for initial use) But the Bars website should offer more on-line resources to better serve busier solos or those considering starting a new practice.</p>	<p>Arizona Bar has a Solo and Small Firm Practice Section (for attorneys in firms of 3 or less) but no online materials.</p>	<p>Ethics Rules and opinions available [ ] under For Lawyers at top menu [ ]. Pro bono counsel available through the bar in disciplinary proceedings.</p>	<p>Active LOMAP Office [ ] but tricky to reach from main menu. Go to <a href="http://www.myazbar.org/Member/s/lomap.jsp">http://www.myazbar.org/Member/s/lomap.jsp</a> [ ] LOMAP offers mentor programs and limited free consultation [ ]. But for the most part, materials and services are not accessible on-line.</p>	<p>Free sample fee letter [ ] at <a href="http://www.myazbar.org/LawyerRegulation/feeagree.jsp">http://www.myazbar.org/LawyerRegulation/feeagree.jsp</a>. Bar also offers e-legal electronic newsletter with cases and ethics decisions. Also, <a href="http://hornbook.com">http://hornbook.com</a>, a collaborative website with the VA, HI, and NM bars, offers free review of Arizona lawyers engagement letters &amp; helpful, if somewhat dated, practice articles [ ].</p>
<p><b>Arkansas</b>  <a href="http://ww.arkbar.com">http://ww.arkbar.com</a></p> <p>Rating: Poor</p> <p>Too many password protected materials limit the broader utility of this website.</p>	<p>Solo and Small Firm section which is password protected at website.</p>	<p>[ ]. Ethics materials located under Professional Resources on side menu.</p>	<p>N/A</p>	<p>The password protected section might contain useful or unique resources but these materials eluded review.</p>

State Bar	Solo/Small Firm Sections and Listserves	Ethics Resource	LPM Resources	Unique Features for Sols
<p><b>California</b>  <a href="http://www.calbar.ca.gov/">http://www.calbar.ca.gov/</a></p> <p>Rating: Average/Above Average</p> <p>A robust Ethics Section with useful practice tips elevates California's rating; further, the Solo Section has a good offering of programs with small firm appeal. But the CA Bar needs to increase resources available on-line and openly accessible such as basics like Starting a Law Practice.</p>	<p><u>Solo and Small Firm Section at <a href="http://www.calbar.org/sob/index.htm">www.calbar.org/sob/index.htm</a></u>  Solo section publishes a Small Firm and Solo newsletter, sponsors a Mentor Program and other CLE programs. The bulk of the site, however, is password protected.</p> <p>The Young Lawyers Division, however publishes a manual entitled Opening a Law Office (see menu options under Attorney Resources). Not available on-line</p>	<p>Ethics Rules and opinions are accessible by choosing Ethics from [ ] side menu. In addition, Ethics Hotline will answer attorney ethics questions. Also, Ethics Hotliner, an ethics publication has past articles on Ethics and good practice tips on maintaining and terminating clients, fee agreements, etc...</p>	<p>California has an LPM and Technology Section, which is in the process of establishing online reference to web resources, but most resources are password protected.</p>	<p>No.</p>
<p><b>Colorado</b>  <a href="http://www.cobar.org/">http://www.cobar.org/</a></p> <p>Rating: Average/Above Average</p> <p>Not many solo specific resources. However, on-line access to Malpractice Tips provides a helpful tool for lawyers.</p>	<p>Bar has a Solo/Small Firm section with a listserv for members. Solo newsletter online [ ] for members only.</p>	<p>Ethics hotline, and rules and opinions on line, accessible from Menu Bar item Opinions, Rules and Statutes.</p>	<p>Law Practice Management bar materials are not small firm specific but useful. LPM Office does offer hotline, articles for members only on starting a practice, and is in the process of expanding technology page. Select from Member Resources on upper menu bar.</p>	<p>Check out LPM on-line newsletter Whoops, Malpractice Prevention with good tips for avoiding malpractice (accessible by selecting menu bar item Member Resources, and sub-choice Practice Management. Links to sites offering LPM forms [ ], mostly for purchase.</p>
<p><b>Connecticut</b>  <a href="http://www.ctbar.org/">http://www.ctbar.org/</a></p> <p>Rating: Poor.</p> <p>Just too much that is password protected to justify a higher rating. Also, the Bar's price for Small Firm Toolkit seems high.</p>	<p>[ ] No small firm section much of CT website is Password Protected. The Bar sells a Solo and Small Firm Toolkit (practice book) for \$345 at <a href="http://www.ctbar.org/ets/Books.cfm">www.ctbar.org/ets/Books.cfm</a></p>	<p>[ ]. Formal and informal ethics opinions available to members on Casemaker; also for sale under CLE and Publications.</p>	<p>[ ]. LOM committee, but resources on website.</p>	<p>Connecticut attorneys have free access to Casemaker. See side menu bar.</p>

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<p><b>Delaware</b>  <a href="http://www.dsba.org">http://www.dsba.org</a></p> <p>Rating: Average</p> <p>Decent number of materials on line; Opening A Law Office is a very useful publication.</p>	<p><u>Solo and Small firm section but no on-line materials.</u></p>	<p><u>Ethics opinions rules accessible from Resource Links</u></p>	<p>[ ]. <u>Lawyers Helping Lawyers mentoring program under Member Benefits.</u></p>	<p><u>_Opening A Law Office, publication by Victor Battaglia. Delaware specific, but with advice relevant to attorneys in all jurisdictions. On-line at DE bar website under Association Publications</u>  <a href="http://www.dsba.org/lawoffice.pdf">http://www.dsba.org/lawoffice.pdf</a>  )</p>
<p><b>*District of Columbia</b>  <a href="http://www.dcbar.org">http://www.dcbar.org</a></p> <p>Rating: Excellent. The DC bar offers exceptional services for solo and small firm lawyers and a website that makes a wealth of informative materials easily accessible.</p>	<p>Solo and Small Firm Committee is a sub-committee of Law Practice Management. Select for lawyers from menu bar, then sections and Law Practice Management_</p>	<p><u>DC Ethics Rules and Opinions available on-line. Select Lawyers from menu bar, then Ethics.</u></p>	<p>Active Lawyers Practice Assistance Program office with a <u>hotline</u>, manuals on starting a law firm in DC, Maintaining Client Trust Accounts and Marketing. To access, choose Inside the Bar from menu, Departments and Law Practice Assistance Program publications. Mentoring assessments.</p>	<p>In addition to on-line manuals described at left, the Lawyers Practice Assistance offers bi-monthly support group meetings for solos and free practice consultations, <u>monthly seminars, and a newsletter.</u></p>
<p><b>Florida</b>  <a href="http://www.flabar.org">http://www.flabar.org</a></p> <p>Rating: Above Average. Great selection of on-line materials to help small firms. But small firms could also benefit from active section and networking activities which some other bars have_</p>	<p><u>GP, Solo, and Small Firm section at www.gpsf.org.</u> Materials on starting a law practice are available for a fee.</p>	<p>Ethics Opinions and information about Ethics Hotline can be accessed <u>directly from the main page.</u></p>	<p>Florida Bar has a <u>Law Office Management Assistance Service (LOMAS)</u>. LOMA has many <u>materials on-line such as law firm checklists, instructions on closing an office and client interview forms.</u> To access LOMAS, select <u>Member Services menu item and then LOMAS from sub-menu.</u></p>	<p><u>See LOMAS forms described at left.</u></p>

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<p><b>Georgia</b>  <a href="http://www.gabar.org">http://www.gabar.org</a></p> <p>Rating: Excellent. Materials are easily accessible and extremely useful. A range of materials from those related to LPM to checklists which can help new attorneys handle a case.</p>	<p>[ ]</p>	<p>Ethics opinions and ethics rules available by choosing Ethics/Discipline from side menu bar. <b>Also offers ethics hotline.</b></p>	<p>Law Practice Management Office offers a variety of resources at <a href="http://www.gabar.org/lpm.asp">http://www.gabar.org/lpm.asp</a>. Be sure to view the articles on <u>starting a small firm practice.</u> <u>LPM Office has a Resource Library with resources on starting a firm and practice management available for loan.</u> [ ] <u>The Library also offers an extensive selection of software members can try out.</u></p>	<p>LPM Forms offer a vast list of on-line forms such as sample agreements, checklists for handling various types of cases, etc...Definitely worth a look by members of any bar! <b>Casemaker will be available to members online by January 2005.</b></p>
<p><b>Hawaii</b>  <a href="http://www.hsba.org">http://www.hsba.org</a></p> <p>Rating: Average. The Hawaii Bar does offer resources for solos but few are available on-line.</p>	<p>[ ] <b>N/A</b></p>	<p>Ethics opinions are available on line. Select side menu, Working with Your Lawyer - ethics.</p>	<p>Bar has Practice Management Library but <b>it is only accessible to members.</b></p>	<p>LPM Office runs Law Practice Management seminars.</p>
<p><b>Idaho</b>  <a href="http://www.state.id.us/isb">http://www.state.id.us/isb</a></p> <p>Rating: Below Average. Not many materials available on-line.</p>	<p>[ ]</p>	<p>The Idaho Rules of Conduct are available on line at the site. Select su-directory from Rules on the side menu.</p>	<p><u>N/A</u></p>	<p>[ ]. <b>Casemaker is available to members online under Legal Resources.</b></p>
<p><b>Illinois</b>  <a href="http://www.isba.org">http://www.isba.org</a></p> <p>Rating: Average. Can't tell what is available specifically for solos due to password protection.</p>	<p>GP, Solo and Small Firm Section which is password protected. Also, a CLE Conference on the needs of Solos and Small Firm practitioners. Also email discussion groups at <a href="http://www.isba.org/discussions/">http://www.isba.org/discussions/</a></p>	<p>Ethics Opinions can be accessed at <a href="http://www.isba.org/EthicsOpinions/">http://www.isba.org/EthicsOpinions/</a></p>	<p><u>Could not locate.</u></p>	<p>e-mail practice updates are provided by the Bar. Select Practice Updates from side bar menu.</p>

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<p><b>Indiana</b>  <a href="http://www.inbar.org">http://www.inbar.org</a></p> <p>Rating: Average.</p>	<p>General Practice Solo and Small Firm Section (to access, select Side Menu option Committees and Sections ) Indian also participates in 3 day Midwest Solo and Small Firm Conference [ ].          [ ] GP Newsletter published four times annually on-line at Solo and Small Firm Section.</p>	<p>Ethics Opinions and Rules on-line (Access from side menu choice - Legal Ethics)</p>	<p>[ ] LPM Committee offers links to some articles.</p>	<p>[ ] Casemaker available online. E-mail discussion, hotline, and lunch lectures offered to GP Solo and Small Firm Section members.</p>
<p><b>Iowa</b>  <a href="http://www.iowabar.org">http://www.iowabar.org</a></p> <p>Rating: Below Average. Sparse site.</p>	<p>General Practice Committee [ ].</p>	<p>Some ethics materials (but not full Code) available from Attorney Ethics [ ] item from menu. Opinions available to Bar members.</p>	<p>LPM Department offers members only listserv and bulletin board, but cannot determine what other services as it is password protected.</p>	<p>[ ] Members receive free e-mail service to Iowa Caselaw and access to Opinions Archives. Bar offers website development service.</p>
<p><b>Kansas</b>  <a href="http://www.ksbar.org">http://www.ksbar.org</a></p> <p>Rating: Below Average. Much of site is password protected; also, no search tool to locate materials.</p>	<p>Solo and Small Firm Section, password protected. Solo and Small Firm Handbook available for \$95.00 (under Publications )</p>	<p>Ethics materials not available directly but can be accessed through a link to the court provided at the site (<a href="http://www.kscourts.org/ctruls/">http://www.kscourts.org/ctruls/</a> [ ])</p>	<p>LPM resources could not be located.</p>	<p>N/A</p>
<p><b>Kentucky</b>  <a href="http://www.kybar.org">http://www.kybar.org</a></p> <p>Rating: Average</p>	<p>Small Firm Practice section (Access from [ ] top menu item Inside KBA, then go to Sections )</p>	<p>Ethics Opinions, Rules and information on Ethics Hotline can be accessed from [ ] top menu item [ ] Law &amp; Ethics.</p>	<p>Could not locate LPM section or office.</p>	<p>[ ] N/A</p>

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<p><b>Louisiana</b>  <a href="http://www.lsba.org">http://www.lsba.org</a></p> <p>Rating: Above Average. Good resources but often tricky to find. The Bar's on-line research data base is a useful benefit.</p>	<p>The Louisiana Bar's Solo and Small Firm Section has its own website at <a href="http://www.solo-smallfirms.org">http://www.solo-smallfirms.org</a>. The Section offers CLE, seminars, newsletter with back issues available at <a href="http://www.solo-smallfirms.org/issues.html">http://www.solo-smallfirms.org/issues.html</a>. The Section sponsors bi-monthly lunches, offers a handbook, and has a listserv.</p> <p><u>LINKS are spelled correctly but don't work.</u></p>	<p>Rules of Professional Responsibility under Legal Library menu option on top. Ethics Advisory service can be accessed under Benefits and Resources menu at top of page. Ethics opinions available at <a href="http://www.ladb.org">http://www.ladb.org</a> (Louisiana Attorney Disciplinary Board) [note ethics materials could be consolidated and better organized].</p>	<p>Technology Resource Center under Benefits and [ ] Programs option which will help lawyers evaluate technical tools to aid legal practice.</p> <p>Practice Assistance &amp; Improvement Committee offers sample forms, and free download of Essentials of LOM manual to members.</p>	<p>Bar association has an on-line Opinion Service with searchable 5<sup>th</sup> Circuit and state opinions at <a href="http://www.lsba.org/opinions/index.asp">http://www.lsba.org/opinions/index.asp</a></p> <p>Bar will review proposed attorney advertising. For information, select Advertising Advisory Service under Benefits and Programs.</p>
<p><b>Maine</b>  <a href="http://www.mainebar.org">http://www.mainebar.org</a></p> <p>Rating: Below average. Too heavily password protected.</p>	<p>No section, but apparently, the bar does offer e-mail lists and bulletin boards).</p>	<p><u>Ethics opinions available at <a href="http://www.mebaroverseers.org">http://www.mebaroverseers.org</a></u></p>	<p>[ ] Silent Partners program offers peer assistance on substantive law and practice management consultation.</p>	<p>[ ] Casemaker and legislative alert E-mail service available to members.</p> <p>Total revision and update of site is underway; Real time exchange service will be available to members.</p>
<p><b>*Maryland</b>  <a href="http://www.msba.org">http://www.msba.org</a></p> <p>Rating: Above Average. However, there is no reason why Ethics Opinions should not be searchable on-line by non bar members.</p>	<p>The MSBA has an active Solo and Small Firm Section described at <a href="http://www.msba.org/sec_comm/solo/index.htm">http://www.msba.org/sec_comm/solo/index.htm</a>. The Section sponsors a Solo Day (at the State Bar Conference) and a Solo and Small Firm Conference, publishes newsletter available on-line, and offers an online Solo Section Referral Directory.</p>	<p>Ethics Opinions are available at the side menu but can only be accessed by members. Also an Ethics hotline for members.</p>	<p>The Law Office Management Assistance Office has numerous on-line materials: articles on marketing plans, bill collection, workplace procedures. Go to <a href="http://www.msba.org/department/loma/articles/articles.htm">http://www.msba.org/department/loma/articles/articles.htm</a></p> <p>Also offers technical info packets for Solos and Small Firms, and How to Start a Solo Practice on tape.</p>	<p>See LPM resources, left. Bar also has a solo listserv, [ ] LPM listserv, a mentoring program organized by section (including a list of Solo and Small Firm mentors), and an e-mail opinion service.</p>

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<p><b>Massachusetts</b>  <a href="http://www.massbar.org">http://www.massbar.org</a></p> <p>Rating: [ ]</p>	<p>No solo or small firm section.</p>	<p>[ ] <a href="#">Ethics opinions under Resources/Services.</a></p>	<p>There is an LPM Section but it is password protected. <a href="#">Offers a listserv for members. Mentor program and roundtables for different practice areas.</a></p>	<p>[ ] <a href="#">Casemaker is available to members.</a>  <a href="http://massbar.org/casemaker/">http://massbar.org/casemaker/</a> [ ]</p>
<p><b>Michigan</b>  <a href="http://www.michbar.org">http://www.michbar.org</a></p> <p>Rating: Average</p>	<p>General Practice Section can be accessed from <a href="#">Sections</a> option on home page menu. GP Section <a href="#">has a listserv and a newsletter online</a>. The Section also participates in the Midwest Solo and Small Firm Conference.</p>	<p>Ethics opinions, <a href="#">rules, and hotline information</a> are readily accessible from <a href="#">Opinions</a> menu item on website home page.</p>	<p>The Bar has an LPM Section (which can be selected from <a href="#">Members</a> menu item). The LPM section has a listserv <a href="#">and newsletter</a>.</p>	<p>[ ] <a href="#">Free research service for members offered by Michigan Law Online. List of attorneys by field available to other attorneys for consultation under Publications and then Fields of Practice.</a></p>
<p><b>Minnesota</b>  <a href="http://www.mnbar.org">http://www.mnbar.org</a></p> <p>Rating: Above Average.  Practicelaw.org is a terrific benefit for small firm lawyers but there is not much in the way of resources on starting and running a practice.</p>	<p>Small Firm and Solo Practice Center accessible [ ] <a href="#">under Sections at side bar menu or directly at <a href="http://www2.mnbar.org/sections/general-practice/index.htm">http://www2.mnbar.org/sections/general-practice/index.htm</a></a> It is really just a resource list but it links to an email discussion group for solos and the Bar's Small Firm and Solo Section.</p>	<p>Ethics Opinions available at site through side bar menu item [ ] <a href="#">Courts/Boards.</a></p>	<p>Bar has [ ] <a href="#">a Practice Management &amp; Marketing Section, but not many online resources.</a></p> <p>COLLEAGUE service (accessible [ ] <a href="#">under Member Services</a>) where lawyers can consult with a more experienced attorney in their area.</p>	<p>The Bar offers a service <a href="#">PracticeLaw.org</a> which has <a href="#">writings, forms, worksheets and sample docs in 4 categories.</a> [ ] <a href="#">Free to members, not available to public.</a>  <a href="http://practicelaw.org/login.php">http://practicelaw.org/login.php</a></p>
<p><b>Mississippi</b>  <a href="http://www.msbar.org">http://www.msbar.org</a></p> <p>Rating: Average to Above Average. Starting a law firm book is very useful but not clear what other programs are available specifically for solos.</p>	<p>[ ] <a href="#">Solo and Small Firm Committee was not reappointed for 2005, but there is a listserv available to members on issues related to solo and small firm practitioners.</a></p>	<p><a href="#">Ethics Opinions can be accessed from side bar menu.</a></p>	<p><a href="#">Law Office consulting and evaluation program</a> [ ] (Select <a href="#">Member Resources</a> menu option.)</p> <p><a href="#">LPM Resource Center library for members.</a></p>	<p>Downloadable Solo and Small Firm Practitioner's Handbook (100 pages) at <a href="http://www.msbar.org/solo_handbook/solopractice.doc">http://www.msbar.org/solo_handbook/solopractice.doc</a> (Prepared by Young Lawyers Division)  <a href="#">Client Relations Handbook</a> offers downloadable forms and letters under <a href="#">Publications</a> menu option and then <a href="#">Tool Kit...</a></p>



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<p><b>Missouri</b>  <a href="http://www.mobar.org">http://www.mobar.org</a></p> <p>Rating: Above Average. Good number of solo sections and conferences; Client Keeper and Case Archives are definitely a benefit to solos and small firms. Not much on-line in the way of advice or tips on starting a firm and business of law practice.</p>	<p>Solo and Small Firm Annual conference. Also a Solo and Small Firm Planning and Solo/Small Firm Practice email group. Much of site is password protected from non-members.</p>	<p>Searchable ethics opinions can be found at  <a href="http://www.mobar.org/opinions/index.htm">http://www.mobar.org/opinions/index.htm</a></p>	<p>LPM Section has a Lending Library with marketing materials, partnership agreements, etc.</p> <p>Under Practice Resources menu option LPM online section offers telephone consultation, articles and tips section.</p> <p>Also offers a mentoring program and fee agreement sample forms with comments, both under Practice Resources.</p>	<p>Client Keeper <b>downloadable software</b> (consisting of forms for interviewing clients, fee agreements, etc...) can be found at  <a href="http://www.mobar.org/lpmonline/clientkeeper.htm">http://www.mobar.org/lpmonline/clientkeeper.htm</a></p> <p>Also, Bar Page has an archive of Missouri case summaries at  <a href="http://www.mobar.org/publications/caselaw.php">http://www.mobar.org/publications/caselaw.php</a></p>
<p><b>Montana</b>  <a href="http://www.montanabar.org">http://www.montanabar.org</a></p> <p>Rating: Average</p>	<p>Could not locate solo or small firm section</p>	<p>Ethics opinions available from [ ] top bar menu on home page.</p>	<p>Bar has some [ ] material on tech tools under Technology option on main page.</p>	<p>Access to briefs filed with state court under Legal Resources option on main page.</p>
<p><b>Nebraska</b>  <a href="http://www.nebar.com">http://www.nebar.com</a></p> <p>Rating: Average to Above Average. Casemaker is a great benefit as are the mentoring program but not much else here for specific solos and small firms.</p>	<p>Bar has a General Practice Section with a listserv.</p>	<p>Ethics Opinions and the Code of Professional Responsibility are on-line under side menu item Ethics.</p>	<p>Bar has an LPM Section (Sections are listed under Member Services menu option). Also under this menu item is access to a description of the Bar's Mentoring Program (which is for lawyers with less than 3 years of practice experience) and SCOPE Program which enables lawyers to get assistance on a case in an area outside their expertise.</p>	<p>Nebraska has free member access to Casemaker, a [ ] research library of Nebraska cases, jury instructions, verdicts, settlements and Nebraska rules. Go to [ ]  <a href="http://www.nebar.com/resources/casemaker/index.htm">http://www.nebar.com/resources/casemaker/index.htm</a></p>
<p><b>Nevada</b>  <a href="http://www.nvbar.org">http://www.nvbar.org</a></p> <p>Rating: Average</p>	<p>Could not locate a solo or small firm section.</p>	<p>Select Ethics from top Menu.</p>	<p>Could not locate.</p>	<p>How to Build Your Practice listed as coming soon under Practice Aids menu option.</p>

<b>State Bar</b>	<b>Solo/Small Firm Sections and Listserves</b>	<b>Ethics Resource</b>	<b>LPM Resources</b>	<b>Unique Features for Solos</b>
<p><b>New Hampshire</b>  <a href="http://www.nhbar.org">http://www.nhbar.org</a></p> <p>Rating: Above Average. Site contains a decent amount of materials. But section materials are password protected and materials can be tricky to ferret out.</p>	<p>Could not find solo or small firm section materials on-line.</p>	<p>Ethics opinions and a link to rules can be accessed by selecting NH Practice Guidelines from side menu, then select Ethics Opinions option from top, below page heading (note this is confusion but we could not find more direct access).</p>	<p>Many Law Practice materials can be accessed by selecting NH Practice Guidelines from the left side menu at <a href="http://www.nhbar.org">http://www.nhbar.org</a>. Materials include a <a href="#">Client Relation Handbook</a>, <a href="#">Model Fee Agreements and sample motion forms</a> [ ].</p>	<p>Client Relation handbook (see description, left) is a useful and somewhat unique feature.</p> <p><a href="#">Casemaker and draft jury instructions available to members.</a></p>
<p><b>New Jersey</b>  <a href="http://www.njsba.com">http://www.njsba.com</a></p> <p>Rating: Poor. Too many password protected areas and little substance available on-line.</p>	<p>[ ] <a href="#">General Practice section (see Index on main page) offering listserv and links to newsletter issues, including LPM articles.</a></p>	<p><a href="#">Could not locate ethics materials at website.</a></p>	<p>The NJ Bar has a <a href="#">Resource Center for Law Office Management</a>, but online access is password protected.</p> <p><a href="#">Lawyer to Lawyer Consultation Network program.</a></p>	<p>[ ] <a href="#">Free access for members to New Jersey caselaw through Citeline.</a></p> <p><a href="#">Free meeting space available for members.</a></p>
<p><b>New Mexico</b>  <a href="http://www.nmbar.org">http://www.nmbar.org</a></p> <p>Rating: Above Average. Bar Office rental could help solos or small lawyers working from home.</p>	<p>NM Bar has a solo and small firm section, which among other things sponsors brown bag lunches. Also [ ] <a href="#">the Solo Handbook</a> [ ] can be accessed at <a href="http://www.nmbar.org/Template.cfm?Section=Membership_Services">http://www.nmbar.org/Template.cfm?Section=Membership_Services</a></p>	<p><a href="#">Ethics opinions, Self-Audit, and hotline</a> can be accessed on-line at [ ] <a href="http://www.nmbar.org/Template.cfm?Section=Risk_Management">http://www.nmbar.org/Template.cfm?Section=Risk_Management</a></p>	<p>[ ] <a href="#">Technology &amp; Efficiency for Law Offices and Law Office Management page offer a number of articles and are accessible under Attorney Services/Practice Resources menu option.</a> Also offers <a href="#">mentoring program.</a></p>	<p>The NM Bar offers space for rent for meetings and talks at its Professional Center. <a href="#">(See link under Listserves, left).</a></p>

State Bar	Solo/Small Firm Sections and Listserves	Ethics Resource	LPM Resources	Unique Features for Solos
<p><b>*New York</b>  <a href="http://www.nysba.org">http://www.nysba.org</a> (Voluntary Bar)</p> <p>Association of the Bar of New York City (ABC)  <a href="http://www.abcny.org">http://www.abcny.org</a></p> <p>Rating: Excellent. Plentiful on-line resources for small firms and solos.</p>	<p>NY Bar has a General Practice, Solo and Small Firm Section which puts out a monthly newsletter One of One and offered courses on small firm issues.</p> <p>The ABC also has a Small Firm Center (choose from main menu) with a free classified bulletin board for members and many on-line resources. [ ]</p>	<p>Code of Professional Responsibility and searchable Ethics Opinions are available from the Attorney Resources menu at the NY Bar home page.</p> <p>The ABC also has ethic opinions and a hotline, accessible under Lawyer Services.</p>	<p>The NY Bar has a Law Office Economics and Management Office (LOEM) and a Law Practice Management Committee. Articles on marketing, technology and starting a practice can be accessed by selecting Practice Management from the Attorney Resources menu item at <a href="http://www.nysba.org">http://www.nysba.org</a> Also includes sample engagement letters.</p>	<p>The [ ] ABC offers an on-line brochure on starting a law firm and forms for office subleases at: <a href="http://www.abcny.org/small_pamp.html">http://www.abcny.org/small_pamp.html</a> [ ]</p> <p>The NY Bar offers free NY and federal case law for members through Loislaw and Lexisone. Also offers Practice Management Advisors Library with links to collection of resources from bars around the country:  <a href="http://www.legalra.com/LegalLibs/NYSBA/PMA">http://www.legalra.com/LegalLibs/NYSBA/PMA</a></p>

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<p><b>*North Carolina</b>  <a href="http://www.ncbar.com">http://www.ncbar.com</a>            North Carolina Bar Association  <a href="http://www.barinc.org/">http://www.barinc.org/</a></p> <p>Rating: Excellent</p> <p>Both the North Carolina Bar and the NCBA together offer great resources and services for small law firms with most on-line and easily accessible.</p>	<p>The NCBA has a Solo and Small Law Firm Resource Center at [ ] <a href="http://www.ncbar.org/membership/smolo/index.aspx">http://www.ncbar.org/membership/smolo/index.aspx</a> The Resource Center is on-line with a manual, sample billing and fee agreements and man other resources.</p>	<p>Ethics opinions, Rules of Professional Responsibility and Trust Account Guidelines can be accessed from the side menu at the NC Bar site, <a href="http://www.ncbar.com">http://www.ncbar.com</a></p>	<p>On-line guide to law firm marketing is available at [ ] <a href="http://www.ncbar.org/membership/smolo/index.aspx">http://www.ncbar.org/membership/smolo/index.aspx</a> This site also has links to articles on Practice Tips ranging from web design to law firm retirement plans. [ ] <a href="#">Free alternate billing forms and samples of engagement letters are available from the side menu at the same site.</a> There is also a linke to the <a href="#">YLD s How to Open a Small Law Office</a> but we could not open it.</p>	<p>NCBA offers Casemaker with North Carolina materials as well as a listserv. It also offers a low cost technical assistance consulting program.</p> <p>For solo &amp; small firm members NCBA offers comprehensive manuals on planning and operating a law office and free client document management software.</p>
<p><b>North Dakota</b>  <a href="http://www.sband.org">http://www.sband.org</a></p> <p>Rating: Average</p> <p>Member services section under construction.</p>	<p>No solo or small firm section.</p>	<p>Ethics opinions available at <a href="http://www.sband.org/ethics/">http://www.sband.org/ethics/</a></p>	<p><u>No LPM materials could be located.</u></p>	<p>The ND Bar sponsors an on-line bulletin board at <a href="http://www.sband.org/bulletinboard/">http://www.sband.org/bulletinboard/</a></p>

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<p><b>Ohio</b>  <a href="http://www.ohiobar.org">http://www.ohiobar.org</a></p> <p>Rating: Average - Above Average. Casemaker and Clientkeeper are great features, but most everything on this site is password protected.</p>	<p>Not clear if there is a Solo or Small Firm Section as site is heavily password protected.</p>	<p>Ethics materials are available at <a href="http://www.ohiobar.org/practiceaids/ethics">http://www.ohiobar.org/practiceaids/ethics</a> but these materials are password protected.</p>	<p>A list of practice materials such as practice management videos are available for purchase at [] <a href="http://www.ohiobar.org/cle/pubs/index.asp">http://www.ohiobar.org/cle/pubs/index.asp</a></p>	<p>The Ohio Bar has Casemaker which is a free research service for members and also Client Keeper, a toolkit of letters, checklists, etc...</p>
<p><b>Oklahoma</b>  <a href="http://www.okbar.org">http://www.okbar.org</a></p> <p>Rating: Excellent</p> <p>Good Management Assistance Program with interesting on-line articles.</p>	<p>Solo and Small Firm Committee; also an annual Solo and Small Firm Conference</p>	<p>Ethics opinions and Code of Professional Responsibility available at <a href="http://www.okbar.org/gencounsel">http://www.okbar.org/gencounsel</a></p>	<p>Management Assistance Program with lending library, phone hotline. Includes some good articles; also sample letters and fee agreements. See [] <a href="http://www.okbar.org/map/">http://www.okbar.org/map/</a></p> <p>Offers mentor program for lawyers practicing less than 5 years.</p>	<p>[] Bar offers free meeting rooms during daytime hours and an online discussion group for members.</p>
<p><b>Oregon</b>  <a href="http://www.osbar.org">http://www.osbar.org</a>  Rating: Average</p>	<p>Solo and small firm practitioners section with newsletter [] at <a href="http://www.ssfps.org">http://www.ssfps.org</a></p>	<p>Ethics opinions, Code of Professional Responsibility and Ethics Hotline are available [] at side menu on main page.</p>	<p>[] Mentor program, free practice management advisor (part of Professional Liability Fund). The LPM Section at <a href="http://www.osbar.org/sections/lpm/lpms.htm">http://www.osbar.org/sections/lpm/lpms.htm</a> offers a listserv and newsletter, and is working on offering more articles and sponsoring an LM &amp; Technology show.</p>	<p>Lawyer to Lawyer and Lawyer to CPA program where lawyers can get advice from other lawyers or CPAs (under [] Lawyer Services at side bar).</p> <p>Casemaker for members.</p>

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<p><b>Pennsylvania</b>  <a href="http://www.pa-bar.org">http://www.pa-bar.org</a></p> <p>Rating: Above Average</p>	<p>Solo &amp; small firm practice section with a listserv, password protected. Also offers a newsletter, and annual conference and retreat.</p>	<p><u>Offers an ethics hotline, but could not locate opinions in non-password protected areas of site. They are, however, available at the Philadelphia Bar Association site at <a href="http://www.philabar.org">http://www.philabar.org</a>.</u></p>	<p>Bar has LPM Coordinator with some resources on starting a law firm at <a href="http://www.pabar.org/getstart.shtml">http://www.pabar.org/getstart.shtml</a> Also pamphlets and books on solo practice. Some other useful articles at <a href="http://www.pabar.org/sarticle.shtml">http://www.pabar.org/sarticle.shtml</a></p>	<p>[ ] A Reverse Mentoring committee offers training for members who need help using the free online research service Incite.</p> <p>Lawyer to Lawyer advice network, and meeting rooms available to members.</p>
<p><b>Rhode Island</b>  <a href="http://ribar.com">http://ribar.com</a></p> <p>Rating: Poor. A very sparse site, heavily password protected.</p>	<p>Could not locate.</p>	<p>Could not locate.</p>	<p>No.</p>	<p>Casemaker available to members.</p>
<p><b>South Carolina</b>  <a href="http://www.scbar.org/">http://www.scbar.org/</a></p> <p>Rating: Average.  On-line forum for solo discussion improves ranking though increase in on-line materials would further enhance rating.</p>	<p>Solo and Small Firm Section has an on-line forum, accessible to members only.</p>	<p>Ethics Opinions and Rules of Professional conduct are available from menu item Ethics Advisory on the home page.</p>	<p>Lending library, hotline, articles, presentations, and checklists for starting a practice available by choosing Practice Management on main page, or at <a href="http://www.scbar.org/pmap/Default.asp">http://www.scbar.org/pmap/Default.asp</a></p>	<p>Forms and Solo start-up manual available by choosing Practice Management on main page.</p> <p>Site says Casemaker is coming in 2004.</p>
<p><b>South Dakota</b>  <a href="http://www.sdbar.org">http://www.sdbar.org</a></p> <p>Rating: Average.</p> <p>Website undertaking changes in organization and appearance.</p>	<p>No special solo or small firm section.</p>	<p>Ethics Opinions and Ethics Rules can be accessed from home page.</p>	<p>No.</p>	<p>Extensive Manual on keeping client trust accounts. Though state specific, the manual has general information and cites to court cases in different jurisdictions. Available as selection underneath Members menu item on home page.</p>

State Bar	Solo/Small Firm Sections and Listserves	Ethics Resource	LPM Resources	Unique Features for Solos
<p><b>Tennessee</b>  <a href="http://www.tba.org">http://www.tba.org</a></p> <p>Rating: Above Average</p> <p>Free weblinks can give solos exposure to potential clients who look to the Bar for referrals. On-line resources are useful, though site could be improved by unlocking content at the Solo and Small Firm section site.</p>	<p>GP, Solo and Small Firm section is password protected. Chat group and newsletter for members.</p>	<p>Could not locate Ethics Rules or opinions at the website, but bar does offers members free E-mail delivery service of recent Tennessee ethics opinions (as well as appellate court and Attorney General decisions).</p>	<p>TBA has a Law Firm Management Office which will offer office evaluations for a fee and has a Resource Center with a library of practice publications. Some on-line resources, such as a checklist for starting an office and guidelines for accepting cases at <a href="http://www.tba.org/tnbarms/index.html">http://www.tba.org/tnbarms/index.html</a></p>	<p>Free links to member websites. Great exposure for small firms.</p> <p><u>Listservs offered by sections.</u></p>
<p><b>*Texas</b>  <a href="http://www.texasbar.com">http://www.texasbar.com</a></p> <p>Rating: Excellent</p> <p>A wealth of valuable on-line resources for solos and a free legal research service.</p>	<p>GP, Solo and Small Firm section with a digest on line <a href="http://www.gpsolo.com/gpd_index.htm">http://www.gpsolo.com/gpd_index.htm</a> Can also be accessed [ ] through Sections on main menu.</p>	<p>Ethics Rules and Opinions and Texas Center for Ethics can be accessed through Client Assistance &amp; Grievances on main menu.</p>	<p>Law Office Management Office with on-line resources like setting billing rates, drafting employee handbooks, etc...available [ ] on main menu through Quicklinks or at [ ] <a href="http://www.texasbarcle.com/CLE/LMHome.asp">http://www.texasbarcle.com/CLE/LMHome.asp</a></p> <p>Also offers a mentoring program and free software training for office staff.</p>	<p>MyTexasbar.com - free Texas research tool for Texas bar members.</p>

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<p><b>Utah</b>  <a href="http://www.utahbar.org">http://www.utahbar.org</a></p> <p>Rating: Average</p> <p>The Solo section offers various helpful services for solos, but otherwise, the website is scant.</p>	<p>Solo, Small Firm and Rural Practice section with a listserve and monthly discussion lunches (see <a href="http://www.utahbar.org/sections/solo/">http://www.utahbar.org/sections/solo/</a>.)</p>	<p>Ethics opinions at [ ]</p> <p><a href="http://www.utahbar.org/rules_ops_pols/Welcome.html">http://www.utahbar.org/rules_ops_pols/Welcome.html</a></p> <p>Also offers Ethics hotline and ethics practice pointers under Office of Professional Conduct option on main page.</p>	<p>No</p>	<p>[ ] Casemaker coming late 2004.</p>
<p><b>Vermont</b>  <a href="http://www.vtbar.org">http://www.vtbar.org</a></p> <p>Rating: Average</p>	<p>Small firm practice section.</p>	<p>Ethics opinions and rules from Attorney Resources at side menu.</p>	<p>Practice management tips from <u>Attorney Resources - side menu.</u></p>	<p><u>Casemaker available to members.</u></p>
<p><b>Virginia</b>  <a href="http://www.vsb.org">http://www.vsb.org</a> (State bar)  <a href="http://www.vba.org">http://www.vba.org</a> (Voluntary bar)</p> <p>Rating: Average</p> <p>As VBA s newly created LPM group grows, resources for solos and small firms may increase.</p>	<p>No solo or small firm section in either the VSB or VBA although VSB has a General Practice section with some older newsletters online.</p>	<p>The Virginia Code of Professional Responsibility and Ethics Opinions can be accessed at the VSB Page under menu item Professional Regulation</p>	<p>The VBA ha a newly created LPM division at <a href="http://www.vba.org/division/lpm.htm">www.vba.org/division/lpm.htm</a></p> <p>Site has a list of law firm marketing and case management resources available from vendors, a newsletter with articles and tips, and links to various sites of interest.</p> <p>The VSB offers Your Risk Manager, (under Members Information option), with a malpractice hotline, consultation on starting up a law office, trust account audits, and some online tips.</p>	<p>VBA site links to <a href="http://hornbook.com">http://hornbook.com</a> where Virginia attorneys can seek free review of their engagement letters and read articles on ethics and practice tips.</p>



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<p><b>Washington</b>  <a href="http://www.wsba.org">http://www.wsba.org</a></p> <p>Rating: Above Average</p> <p>The Bar's Law Office Management group reflects a desire to assist solos. Online practice gems, although somewhat superficial, provide quick tips.</p>	<p><input type="checkbox"/> <u>None.</u></p>	<p>Ethics materials, including Rules, Formal, Informal and even <i>unpublished</i> opinions can be accessed <input type="checkbox"/> under <b>For Lawyers at top of main menu.</b> Bar also has an Ethics hotline.</p>	<p><input type="checkbox"/> <b>LPM &amp; Technology Section at <a href="http://www.wsba.org/lawyers/groups/lpmt/default1.htm">http://www.wsba.org/lawyers/groups/lpmt/default1.htm</a> offers some resources and a listserv for members. LOMAP offers a list of Practice Gems at <a href="http://www.wsba.org/lawyers/services/gems.htm">http://www.wsba.org/lawyers/services/gems.htm</a>, including tips for starting a firm, generating clients, etc. Also offers library and low fee consultation to members.</b></p>	<p>No</p>
<p><b>West Virginia</b>  <a href="http://www.wvbar.org/">http://www.wvbar.org/</a></p> <p>Rating: Average</p> <p>Website is scant on-line information; few law practice management materials or small firm practice materials available on line.</p>	<p>Solo practice committee at <a href="http://www.wvbar.org/barinfo/comms/">http://www.wvbar.org/barinfo/comms/</a>.</p> <p>Not much on-line information</p>	<p>Rules of Conduct and Ethics Opinions can be accessed from menu item Lawyer Disciplinary Board listed under Members.</p>	<p>N/A</p>	<p>No.</p>
<p><b>Wisconsin</b>  <a href="http://www.wisbar.org">http://www.wisbar.org</a></p> <p>Rating: Above Average.</p> <p>Difficult to get a sense from the website about what services the bar offers specifically for solos and small firms. But Bar's unique advertising tools undoubtedly will benefit small firms with limited marketing budgets.</p>	<p>General Practice section and Solo and Small Firm Committee [ ]. Solo committee has an email list, <b>newsletter</b>, and sponsors a few seminars.</p>	<p>Rules of Professional Responsibility and Ethics Opinions available from drop down menu under Legal Resources <b>Also offers an Ethics hotline.</b></p>	<p><input type="checkbox"/> <b>Lawyer to Lawyer Listing is a directory of attorneys available for consultations. Also a mentoring program for new lawyers.</b></p> <p>Downloadable CLE material <b>Kicking Your Practice Up a Notch</b> at <a href="http://www.wisbar.org/sections/gp/">http://www.wisbar.org/sections/gp/</a></p>	<p>Nice-looking, free on-line logos and ads which attorneys can download and use or their own advertising at [ ] <a href="http://www.wisbar.org/bar/brand/">http://www.wisbar.org/bar/brand/</a></p> <p>Also, good example of how branding and logos can work for lawyers. Also, Case law express - free email of new Wisconsin cases.</p> <p><b>Free meeting space for members.</b></p>

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<p><b>Wyoming</b>  <a href="http://www.wyomingbar.org/">http://www.wyomingbar.org/</a></p> <p>Rating: Average. A serviceable website.</p>	<p>Could not locate information on a solo or small firm section.</p>	<p>Rules of Professional Responsibility available from pull down menu under Attorney Resources. Could not find Ethics Opinions.</p>	<p>N/A</p>	<p>Civil jury instructions available on-line.</p>
<p><b>*American Bar Association</b>  <a href="http://www.abanet.org">http://www.abanet.org</a></p> <p>Very good. Good information for small law firms. But the ABA gets downgraded for abolishing the Standing Committee on Solo &amp; Small Firm practice in 2004.</p>	<p>GP, Solo and Small Firm section - go to <a href="http://www.abanet.org/genpractice/home.html">http://www.abanet.org/genpractice/home.html</a> There s an archive with previous newsletters</p>	<p>Ethics materials - Model Rules, ABA opinions and articles available at <a href="http://www.abanet.org/cpr/ethicse/arch/home.html">http://www.abanet.org/cpr/ethicse/arch/home.html</a></p>	<p>Law Practice Management section has its publications with useful articles on line at <a href="http://www.abanet.org/lpm/home.shtml">http://www.abanet.org/lpm/home.shtml</a></p> <p>Solo &amp; Small Firm Technology Center at <a href="http://www.abanet.org/tech/ltrc/gpsstechcenter.html">http://www.abanet.org/tech/ltrc/gpsstechcenter.html</a></p>	<p>Solosez listserve and archives at <a href="http://www.abanet.org/soloseznet/home.html">http://www.abanet.org/soloseznet/home.html</a></p> <p>Downloadable catalog for solo and small firm lawyers at <a href="http://www.abanet.org/solo/home.html">http://www.abanet.org/solo/home.html</a></p>